

## Fourth Year B.Sc. (Nursing) Examination

## Management of Nursing Services &amp; Education

Date : 30-07-2014, Wednesday]

[Max. Marks : 75

Time : 3 Hours]

- Instructions : (1) Answer to the point.  
 (2) Figure to the right indicate marks.  
 (3) Write legibly.  
 (4) Draw diagrams wherever necessary.  
 (5) Use separate answer books for each section.

Section - I

Q -1 Answer the following (Any five)

[5 x 2 = 10]

- Management
- Nursing Standards
- Organization Chart
- Budget
- In-service Education
- Performance Appraisal
- Nursing Audit

Q -2 Write shorts note (Any Three)

[3 x 6 = 18]

- Job responsibilities of a clinical instructor
- Elements of management / administrator
- Quality Assurance
- Ethical Issues in nursing
- Organization of In-service Education

Q -3 Write Essay of the following (Any One)

[1 x 10 = 10]

- Define Material Management. Explain the role of nurse in material management.
- Define Staffing. Discuss staff development & welfare.

Section - II

Q - 4 Write Short Answers (Any Four)

[4 x 2 = 8]

- Public Relation
- Consumer Protection Act
- Counseling
- Malpractice
- Code of ethics
- Job Description

Q - 5 Write Short Notes of the following (Any Three)

[3 x 5 = 15]

- Records & Reports
- Aims & Objectives of Nursing profession
- Principles of Adult Education
- Disaster Management
- Nursing Rounds

Q - 6 Write Essay of the following (Any One)

[1 x 14 = 14]

- Define leadership. Explain leadership styles & quality of good leaders.
- Define curriculum. Explain the principles & steps of curriculum planning.

Fourth Y. B.Sc. (Nursing) Examination  
Management of Nursing Services & Education

[Max. Marks : 75]

Date : 28-01-2015 Wednesday]

[Time : 3 Hours

- Instructions :
- (1) Answer to the point.
  - (2) Figure to the right indicates marks.
  - (3) Draw diagrams wherever necessary.
  - (4) Write legibly.
  - (5) Use separate answer books for each section.

Section -I

[ 5X2=10]

Q-1. Answer the following (any five)

- (a) Human resource
- (b) Hospitals
- (c) curriculum
- (d) Malpractice
- (e) Supervision
- (f) Recruitment
- (g) Leadership

Q-2. write short note ( any three)

[ 3X6=18]

- (a) Current trends in nursing.
- (b) Records and reports in an educational institute.
- (c) Scope of in service education.
- (d) Interpersonal relationships
- (e) Performance Appraisal

Q-3. Write Essay of the following ( any one)

[ 1x10=10]

- (a) Define management. Discuss the role of a nurse as a manager .
- (b) List the categories of nursing personnel in hospitals. Discuss the role and responsibilities of nursing superintendent.

Section -II

Q-4. Write short answers ( Any Four)

[ 4X2=8]

- (a) Patients unit
- (b) Motivation
- (c) Accreditation
- (d) Consumer protection act.
- (e) Continuing education
- (f) Bargaining

Q-5. Write short notes of the following( Any three)

[ 3X5=15]

- (a) INC and its functions
- (b) Principles of management
- (c) Planning for emergency and disaster management .
- (d) Importance of guidance and counseling in educational institute.

Q-6 Write Essays of the following ( Any one)

[ 1x14=14]

- (a) Define profession. What are the aims and objectives of nursing profession? Discuss the various legal issues in nursing practice?
- (b) Define staff development. Discuss the staff development and welfare programs in nursing.

**Fourth Year B.Sc. Nursing Examination**

**Management of Nursing Services & Education**

**Date : 12-08-2016, Friday]**

**Time : 3 Hours]**

**[Max. Marks : 75**

- Instructions :** (1) Answer to the point.  
 (2) Figure to the right indicate marks.  
 (3) Write legibly.  
 (4) Draw diagrams wherever necessary.  
 (5) Use separate answer books for each section.

**SECTION-I (38 marks)**

- Q-1 Answer the following. (Any five) (5X2=10)**
- Hospital
  - Administration
  - Supervision
  - Performance Appraisal
  - Nursing Standard
  - Recruitment
- Q-2 Write short notes on following.(Any three) (3X6=18)**
- Quality Assurance
  - Collective Bargaining
  - Progressive Patient Care
  - Communication Barrier and techniques to overcome it.
- Q-3 Write essay on the following (Any one) (1X10=10)**
- Discuss Current trends and issues in Nursing Administration
  - Management and Administration –are synonymous or interchangeably used terms—Justify your response with suitable examples.

**SECTION II (37 marks)**

- Q-4 Write short answer.(Any four) (4X2=8)**
- Qualities of supervisors.
  - Four advantages of In-service Education.
  - Span of Control
  - Enlist functions of Hospitals
  - MBO
- Q-5 Write short notes on following.(Any three) (3X5=15)**
- Consumer Protection Act (CPA)
  - Role of Nurse in Material Management
  - Group Dynamics
  - Leadership Style
- Q-6 Write essay on the following (Any one) (1X14=14)**
- Define In-service Education and Staff Development. Prepare a three day In-services Education programme on Topic of Infection Control for Staff Nurses.
  - Discuss the role of professional bodies in maintaining the uniform standards of Nursing education.



Candidate's seat No : \_\_\_\_\_

2/610

0717E116

Candidate's Seat No : \_\_\_\_\_

Fourth Year B.Sc. (Nursing) Examination

Management of Nursing Services & Education

Date : 07-07-2017, Friday]

[Max. Marks : 75

Time : 3 Hours]

- Instructions :
- (1) Answer to the point.
  - (2) Figure to the right indicate marks.
  - (3) Write legibly.
  - (4) Draw diagrams wherever necessary.
  - (5) Use separate answer books for each section.

**SECTION - I ( 38 MARKS)**

**Q - 1. Answer the following (Any Five) (5X2=10)**

- 1) Nursing Audit
- 2) Accreditation
- 3) Management
- 4) Span of Supervision
- 5) Quality assurance
- 6) Job description

**Q - 2. Write short notes on following (Any Three) (3X6=18)**

- 1) Henri Fayol's principles of management
- 2) Techniques or methods of performance appraisal
- 3) Consumer protection Act
- 4) Job description of principal of school of nursing

**Q - 3. Write Essay on following (Any One) (1X10=10)**

- 1) Write the Steps in organizing in service education programme
- 2) Physical facilities required to start new nursing college for B.Sc. Nursing Programme.

P.T.O

0717E116(2)  
SECTION - II (37 MARKS)

**Q - 4. Write short answer (Any Four)**

**(2X4=8)**

- 1) Define administration.
- 2) What is supervision?
- 3) Define staffing.
- 4) Define inventory.
- 5) Define quality control

**Q - 5. Write short notes on following (Any Three)**

**(3X5=15)**

- 1) Indian Nursing Council
- 2) Group dynamics
- 3) Current issues and trends in profession
- 4) Factors keep in mind while planning curriculum

**Q - 6. Write essay in following (Any One)**

**(1X14)**

- 1) What is leadership? Explain the various types of leadership.
- 2) Discuss the functions of administration

**Fourth Year B.Sc. (Nursing) Examination**  
**Management of Nursing Services & Education**

Date : 10-07-2018, Tuesday]

[Max. Marks : 75

Time : 3 Hours]

- Instructions :** (1) Answer to the point.  
(2) Figure to the right indicate marks.  
(3) Write legibly.  
(4) Draw diagrams wherever necessary.  
(5) Use separate answer books for each section.

**SECTION - I ( 38 MARKS)**

**Q - 1. Answer the following (Any Five)**

**(5X2=10)**

- ✓ 1) Leadership
- 2) Affiliation \
- ✓ 3) Management
- ✓ 4) Budget
- 5) Fidelity
- ✓ 6) Material management

**Q - 2. Write short notes on following (Any Three)**

**(3X6=18)**

- ✓ 1) Planning -As elements of Administration
- ✓ 2) Role of Nurse as manager
- ✓ 3) Gujarat Nursing Council – State Nursing regulating body.
- 4) Principles of adult learning

**Q - 3. Write Essay on following (Any One)**

**(1X10=10)**

- ✓ 1) Minimum requirement for establishment of GNM programe in Nursing school
- 2) Modes of organizing patient care

0718E241

SECTION - II (37 MARKS)

Q - 4. Write short answer (Any Four)

(2X4=8)

- 1) Define standards.
- 2) What is personnel management?
- 3) Define Licensure
- 4) Define job description
- 5) Define Quality assurance

Q - 5. Write short notes on following (Any Three)

(3X5=15)

- 1) Malpractice and negligence
- 2) Douglas McGregor's "Theory X" and "Theory Y"
- 3) Collective bargaining
- 4) Factors of effective supervision

Q - 6. Write essay in following (Any One)

(1X14)

- 1) What is performance appraisal? Write Steps for conducting effective performance appraisals.
  - 2) Enlist the elements of administration. Write down in detail about staffing
-

1/833

0719E275

Candidate's Seat No : 161

**Fourth Year B.Sc. (Nursing) Examination**  
**Management of Nursing Services & Education**

Date : 06-07-2019, Saturday]

[Max. Marks : 75

Time : 3 Hours]

- Instructions :** (1) Answer to the point.  
(2) Figure to the right indicate marks.  
(3) Write legibly.  
(4) Draw diagrams wherever necessary.  
(5) Use separate answer books for each section.

**SECTION – I (38 Marks)**

Q-1. Define (Any Five) 5x2=10

- (a) Management (b) Accreditation. (c) Evaluation  
(d) Quality Assurance (e) curriculum (f) Nursing Round

Q-2. Write the answer of the following. (Any Three) 3x6=18

- (1) Define supervision and discuss the principles of supervision..  
(2) Briefly discuss factors which improve motivation and job satisfaction.  
(3) Discuss the Responsibilities of head nurse.  
(4) Explain the principles of adult learning.

Q-3. Discuss the Fayol's principles of management. 1x10=10

OR

Discuss the function of management

**SECTION-II (37 Marks)**

Q-4. Write short notes:- (Any Five) 5X5=25

- (1) Material management.  
(2) Types of Patient assignment.  
(3) Leadership styles. .  
(4) Organization chart  
(5) Budget  
(6) Nursing Standard

Q-5.(A) Write on the following. (Any One) 1x6=6

- (1) Nursing Audit  
(2) In Service Education

(B) Define:- (Any Three)

1. Evaluation    2. Policy    3. Discipline    4. Staff Development 3x2=6

-----X-----



**Fourth Year B.Sc. (Nursing) Examination  
Management of Nursing Services & Education**

[Max. Marks : 75]

Date : 08-01-2019, Tuesday]

[Time : 3 Hours

- Instructions :**
- (1) Answer to the point.
  - (2) Figure to the right indicates marks.
  - (3) Draw diagrams wherever necessary.
  - (4) Write legibly.
  - (5) Use separate answer books for each section.

**Section – A ( 38 Marks)**

**Q – 1. Define following terms (Any five)**

(2X5=10)

- |                         |                     |                          |
|-------------------------|---------------------|--------------------------|
| 1) Learning             | 2) Gantt chart      | 3) Staff Development     |
| 4) Formative evaluation | 5) Public relations | 6) Collective bargaining |

(3X6=18)

**Q – 2. Write short note (Any Three)**

- 1) Inventory Control
- 2) Staffing
- 3) Comparison between administration and management
- 4) Principles of Evaluation

(1X10=10)

**Q – 3. Write Essay on Following (Any One)**

- 1) Explain recruitment procedure in detail.
- 2) Current issues and trends in nursing practice

**Section – B ( 37 Marks)**

**Q – 4. Write short answer (Any Four )**

(2X4=8)

- 1) Define organization chart.
- 2) What is VED analysis?
- 3) What is malpractice?
- 4) Define counseling.
- 5) What is policy?

(3X5=15)

**Q – 5. Write short note (Any Three)**

- 1) Methods of Supervision
- 2) Patient assignment method
- 3) Nursing Audit
- 4) Job description of nursing tutor

(2+12=14)

**Q – 6. Write Essay on Following (Any One)**

- (A) Define In-service education. Prepare plan for in-service programme education of 20 staff nurses working in your hospital.
- (B) What is Curriculum? Explain principles of curriculum development.

**Fourth Year B.Sc. (Nursing) Examination  
Management of Nursing Services & Education**

Date 06-01-2020, Friday]

[Time : 3 Hours

[Max. Marks : 75

- Instructions :** (1) Answer to the point.  
 (2) Figure to the right indicates marks.  
 (3) Draw diagrams wherever necessary.  
 (4) Write legibly.  
 (5) Use separate answer books for each section.

**Section I (38 Marks)**

Q.1. Define (Any five)

- |   |   |  |    |   |
|---|---|--|----|---|
| <input checked="" type="checkbox"/> a) Staffing   | <input type="checkbox"/> c) Supervision   | <input type="checkbox"/> e) Auditing             | 10 | 7 |
| <input checked="" type="checkbox"/> b) Motivation | <input type="checkbox"/> d) Communication | <input checked="" type="checkbox"/> f) Budgeting |    |   |

Q.2. Do as directed (any 3)

- |  |    |   |
|--|----|---|
| a) Explain the types of Recruitment ✓                                    | 18 | 3 |
| b) Write the different forms of patient assignment and explain any one ✓ |    | 4 |
| c) List the job description of Clinical Instructor ✓                     |    | 3 |
| d) Describe Group dynamics   |    |   |

Q.3. Define Management in Nursing and explain in details about the principles of management

10

5

**Section II (37 Marks)**

Q.4. Write short notes on (any 5)

- |  |  |    |    |
|--|--|----|----|
| <input checked="" type="checkbox"/> a) Material management ✓ | <input checked="" type="checkbox"/> d) Cost benefit analysis ✓   | 25 | 11 |
| <input checked="" type="checkbox"/> b) Organization chart ✓  | <input type="checkbox"/> e) Organization of in-service education |    |    |
| <input type="checkbox"/> c) Leadership styles                |  |    |    |

Q.5. Write on any one of the following

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> a) Quality Assurance Model ✓         | 6 | 3 |
| <input type="checkbox"/> b) Steps of evaluation in educational programme |   |   |

Q.6. Define (any 3)

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> a) Nursing Round ✓ | 6 | 4 |
| <input checked="" type="checkbox"/> b) Curriculum ✓    |   |   |
| <input type="checkbox"/> c) Accreditation              |   |   |
| <input checked="" type="checkbox"/> d) Negligence ✓    |   |   |

50  
15  
5/8

**Fourth Year B.Sc. (Nursing) Examination**  
**Management of Nursing Services & Education**

**Date : 03-09-2020, Thursday]**

**[Max. Marks : 75**

**Time : 3 Hours]**

- Instructions :** (1) Answer to the point.  
 (2) Figure to the right indicate marks.  
 (3) Write legibly.  
 (4) Draw diagrams wherever necessary.  
 (5) Use separate answer books for each section.

**SECTION I**

- Q-1. Define following .(Any Five) 10  
 A. Co-ordination  
 B. In-services education  
 C. Malpractice  
 D. Supervision  
 E. Interpersonal relationships  
 F. Nursing audit
- Q-2 Do as directed (any three) 18  
 A. Explain recruitment process.  
 B. Describe job description of staff nurse  
 C. Describe communication process and write barrier of communication,  
 D. Explain Nursing rounds  
 E. Describe Physical facilities of nursing college.
- Q-3 Define budget, Enlist type of budget and Describe role of nursing superintendent for  
 Preparing budget for 100 beds hospital. 10

**SECTION II**

- Q-4 write short notes (any Five) 25  
 A. PERT  
 B. Legal aspects in nursing  
 C. Characteristics of good leader.  
 D. Use of computer in hospital and community  
 E. Performance appraisal  
 F. Disaster management
- Q-5 Write on any one of the following. 6  
 A. Define Nursing management, Enlist principles of nursing management.  
 B. Write currents trends and issues in Nursing.
- Q.6 Define following .(Any Three) 6  
 A. Inventory control  
 B. Quality Assurance  
 C. Curriculum  
 D. Regulatory bodies for Nursing